

Minutes of the White Mountain Shooters Association Board Meeting November 10, 2021

1. **Call to Order:** A quorum of Board members being present (9 of 12), the monthly meeting of the White Mountain Shooters Association (WMSA) Board of Directors was called to order by the Board President, Brenda Sylva at 6:00 PM. Vice-President Linda Gilbertson, Treasurer Vesta Melcher and Secretary Don Childers were also present, as were Board members George Butcher, Robert Johnson, Manny Tavares, and Sam Underwood. WMSA member Judy Sanchez was afforded a proxy vote representing the Target Tamers due to Dee White's illness. WMSA members Mike Melcher, Deborha Childers, Clay Howard, John Kuehn, Tony Silva, Ted Lane, Tony Sanchez and Larry Kennedy were present.
2. **Pledge of Allegiance.** President Brenda Silva led Board and other Members in the Pledge of Allegiance.
3. **Secretary's Report.** President Brenda Silva noted that the Minutes from the October 12, 2021 Board Meeting were prepared by Linda Gilbertson due to Secretary Don Childers' absence; the minutes were subsequently published on the website. A motion to approve the October Meeting Minutes was made by Sam Underwood and second by Linda Gilbertson. Motion passed by voice vote with none opposed.
4. **Treasurer's Reports.** Treasurer Vesta Melcher provided the Treasurer's Reports for the calendar month of October 2021.
 - a. Highlights of the report included total income of \$2,759.00, resulting from new memberships and renewals, Range fees and donations from Range jar and income from Range facility rental; routine expenses totaled \$2,102.59 for website maintenance, purchase of a new sign for the Range, porta-potties, garbage pick-up, Range phone, Range supplies, the solar project, the shooting bench project and other miscellaneous expenses. There was a net gain of \$656.41 for the month of October and an ending checking account balance of \$93,548.46. A copy of the detailed Treasurer's Report is maintained in the Secretary's files. Motion to accept the Treasurer's Report was made by Linda Gilbertson and second by Manny Tavares. A short discussion ensued on whether to approve miscellaneous expenses prior to being incurred, although no specific resolution was reached. The motion passed by voice vote with none opposed.
 - b. Vesta further advised that unreimbursed receipts were presented for payment by Board members and others: Tony Sanchez requested reimbursement for primer and paint for the solar panel project and a frame for the Public Range in the total amount of \$24.05. Treasurer Vesta Melcher requested reimbursement for postage stamps in the amount of \$34.80. Vice-President Linda Gilbertson requested reimbursement for a new American Flag and various Range Supplies in the amount of 141.53. Secretary Don Childers requested reimbursement for photocopies and the Arizona Corporation Commission renewal in the amount of \$13.45. President Brenda Silva requested reimbursement for Range supplies, the previously approved Vortex spotting scopes and a stand for same in the total amount of 638.44. Tony Silva requested reimbursement for masking tape and file folders in the amount of \$10.67. A motion to approve

payment of outstanding reimbursement requests was made by Manny Tavares and second by Sam Underwood. Motion passed by voice vote with none opposed.

- c. Monthly Shooter Days for October totaled 437 with 16 visitors.
5. **Membership Report.** Membership chairman Tony Silva reported that, as of October 31st, there were 351 active memberships; composed of 158 family and 193 individual memberships and with 220 dependent members for a total of 570 current WMSA members, including 62 juniors. A copy of the Membership Report was provided to the Secretary following the meeting to be filed in the Secretary's records.
 6. **Publicity Secretary Report.** Publicity Secretary Linda Gilbertson had nothing to report.
 7. **Range Update.** President Brenda Silva reported on the following topics.
 - a. **Bay 1 Range Repair Estimate.** At President Brenda Silva's invitation, Rawlings Specialty Construction inspected the damage to Bay 1 and subsequently submitted a written bid in the amount of \$5,500 to make necessary repairs. Brenda reported that she believes this to be a good bid for the work needed, but the anticipated start date would be next Spring (2022). Discussion ensued on whether this was an estimate or an actual bid as a bid, including the scope of work to be done, will be needed for the NRA Grant application to fund the work. With regard to the other Bays, AZGFD has authorized clean-up of the Bay floors and installation of waddle to control additional erosion. George Butcher volunteered to look into obtaining the waddle. Sam Underwood moved to accept the Rawlings bid; Linda Gilbertson second. The motion passed by voice vote with none opposed.
 - b. **NRA Foundation Grant submitted for repair of Bay 1.** Vice-President Linda Gilbertson prepared and submitted an application for an NRA Foundation Grant in the amount of \$5,500 to fund repairs to Bay 1. The application has been accepted for review pending submission of a W-9 documenting WMSA's EIN; this documentation will be submitted immediately.
 - c. **Winter Hours November 1st – Staffing two RSOs review.** RSO staffing level was reduced to two (2) per shift beginning Monday, November 1st, although staffing for Target Tamers Range days continues at three (3) for the morning shift. This level of manning appears to be adequate for the Winter season.
 - d. **50 yd Range shed; drainage/skirting repaired.** Special thanks to Alan and Jet Minnihan for their hard work to restore the drainage channel around the 50 yd Range office and repair the associated skirting.
 8. **Old Business.**
 - a. **Steel benches - completed.** President Brenda Silva announced that all the wooden shooting benches on the Public Range have been replaced with new steel benches and thanked Jim Aylor for his hard work on this project.
 - b. **New sign and information board at gate.** The new sign is complete and at the Range. Jim Aylor has volunteered to install the new sign in place of the current sign at the main Range gate.

- c. **Solar Install Completed.** Thanks to Tony Sanchez, Alan Minnihan and Doug Hill for mounting the solar panels on the roof of the Public Range office. The next step is to hook up the batteries and electrical in the Public Range office.
- d. **Two Vortex spotting scopes and one new stand purchased.** Many thanks to Jeff Wall for coordinating the donation/purchase of two new Vortex spotting scopes for the Public Range. Vortex gave a 50% reduction on the purchase of one scope and donated another. The new scopes will be mounted on stands for use at the Range; one mounted on the old stand and another on a new stand, the total cost was \$566. Discussion ensued on the potential need to add a weight to the new stand for stability and marking the new spotting scopes as WMSA property.
- e. **AZGFD Grant proposal for caretaker pad and multi-purpose building in progress.** A grant package for up to \$100,000 is being prepared by Brenda Silva and Linda Gilbertson to be sent to Matt Schwarzkopf for submission by January 15, 2022 and will require a 50% match by WMSA consisting of labor, in-kind materials and/or cash. The 300 yard range project is not eligible for this type of grant.
- f. **WMSA liability insurance review and update.** The WMSA insurance company (Philadelphia Indemnity) is working on a review of the current liability insurance and will provide a quote for additional coverage recommended.
- g. **First-Aid/CPR status – Chris Wall.** Brenda orally reviewed a proposal from Chris Wall for conducting refresher and initial First Aid/CPR/AED training for RSOs. The cost will be \$45/person and will be offered on three separate dates/times. In the past this training cost \$25/person and WMSA covered the cost. Manny Tavares moved to approve expenditure of the \$45/person training cost by WMSA; Sam Underwood second. Motion passed by voice vote with none opposed. Brenda will send an email to all RSOs to coordinate the training dates. A copy of the proposal is maintained in the Secretary's permanent files.
- h. **Dwight's rifle sale progress.** The benchrest rifle donated to WMSA by Dwight Yochem's family is valued at approximately \$500-\$800 without a scope. Brenda will email WMSA members with details and request offers.

9. **New Business.**

- a. **Donation of generator for the Bay Office – Linda Gilbertson.** Tony Silva will determine the utility of the generator for the office. Thanks to Linda for the donation.
- b. **Bay Office for classes included in Bay Rental.** Linda Gilbertson has asked to use the Bay Office as a classroom when a bay is rented. Sam Underwood moves to include use of the Bay Office as a classroom for any rental of a bay; Manny Tavares second. Motion passed by voice vote with none opposed.
- c. **Hunter Safety Field Day at the Public Range on 11/19 from 1:00-4:00 PM. (Aaron Hartzell AZGFD.)** AZGFD has requested use of the Public Range for a Hunter Safety Program event. President Brenda Silva will contact the AZGFD to determine their needs; she and Mike Meltzer will RSO the event. For information only; no WMSA BOD approval is needed.

- d. **Will the Range be open on Christmas Day?** Christmas Day falls on a Saturday this year when the Range is usually open. Manny Tavares moved to keep the Range closed on that day; George Butcher second. Motion passed by voice vote with none opposed. Brenda to have this closure posted on the website.
 - e. **WMSA Funding Bank Reserve Amount.** The current bank reserve of \$2,500 was set in September 2016. Given the projected anticipated expense for repairs and improvements to the Range, Brenda suggests the reserve amount be raised to \$10,000. Vice-President Linda Gilbertson moves to raise the reserve to \$5,000; Sam Underwood second. Motion passed by voice vote with none opposed.
 - f. **On-Line RSO sign up and schedule – Ted Lane.** RSO Ted Lane has set up an on-line scheduling system for RSOs and has volunteered to take over the scheduling function. There will be a link on the WMSA website for the scheduling program and RSOs can schedule themselves (but only the administrator can remove a name from the schedule.) Ted reviewed the program for RSOs in attendance and was provided input for possible modifications. Beta testing of the program will begin in the next week or two. Brenda suggested that the December 8th BOD meeting include a scheduling program demonstration for all RSOs and a Holiday party with pizza; details to be worked out. Manny Tavares moved to invite the RSOs for a scheduling program demonstration and Holiday party at the December 8th BOD meeting; Vesta Melcher second. Motion passed by voice vote with none opposed. **SUPPLEMENTAL:** On November 16th, Brenda emailed the BOD requesting a motion to approve funds for the proposed December 8th BOD meeting and Holiday RSO meal. Vesta Melcher emailed a motion to approve \$500 to fund a Holiday dinner for RSOs at the next BOD meeting; Brian Moffatt second by email. Motion passed by email response by ten (10) Board Members.
10. **Motion to Adjourn.** Motion by Sam Underwood to adjourn and second by Manny Tavares at 6:47 PM. Motion passed by voice vote with none opposed.