

Minutes of the White Mountain Shooters Association Board Meeting February 8, 2023

1. **Call to Order:** A quorum of Board members being present (9 of 11), the February 2023 meeting of the White Mountain Shooters Association (WMSA) Board of Directors was called to order by the Board President, Linda Gilbertson at 6:00 PM. Vice President Mike Melcher, Treasurer Vesta Melcher, Secretary Don Childers and Chief RSO John Kuehn were also present, as were Board members Jim Aylor, George Butcher, Robert Johnson and Brian Moffatt. WMSA members, Deborha Childers, Clay Howard, Sheila Moffatt, Charles DeSalme, Sharon DeSalme, Tony Silva, and Jeff Wall were present. Jonathon Peters from the Linden FD also attended.
2. **Pledge of Allegiance.** Linda Gilbertson led the Board and other members in the Pledge of Allegiance.
3. **Secretary's Report.** The Minutes from the January 11, 2023 Board Meeting were reviewed by the BOD and published on the WMSA website. A motion to approve the January meeting minutes was made by Mike Melcher and second by Robert Johnson. Motion passed by voice vote with none opposed.
4. **Treasurer's Reports.** Vesta Melcher reviewed the January Treasurer's Report for the Board.
 - a. Highlights of the report included total income of \$2,810.96, resulting from new memberships and renewals, Range fees, donations from Range jar and sponsorship renewals, Range rental and the first proceeds from AZ Gives; expenses totaled \$1,188.82 for website maintenance, porta-potties maintenance, garbage pick-up, Range phone and Range supplies, annual post office box rental fee and reimbursement of excess fees to a member. There was a net gain of 1,622.14 for the month of January and an ending checking account balance of \$115,081.93. Motion to accept the Treasurer's Report was made by Jim Aylor and second by Mike Melcher. The motion to approve the Treasurer's report passed by voice vote with none opposed. A copy of the Treasurer's Report was provided to the Secretary following the meeting to be filed in the Secretary's records.
 - b. Receipts were presented for payment by Don Childers in the amount of \$8.76 for pliers for the Range tool bag and by Tony Silva in the amount of \$203.04 for the Range targets. John Kuehn moved to approve these expenses and George Butcher second. Motion passed by voice vote with none opposed.
 - c. Monthly Shooter Days for December totaled 209 with 6 visitors, although the Range was closed for parts of six (6) days due to inclement weather.
5. **Publicity Secretary Report.** Linda Gilbertson.

- a. Linda participated in a Zoom call with AZGFD and representatives from ranges across the State. Linda gave a presentation on publicity and what WMSA has done to advertise the Second Knoll Target Range. Matt Schwartzkopf mentioned that WMSA's compliance with AZGFD paperwork is commendable. Linda advised that one area of concern is the "activity code" required on the AZGFD Dailly Time Sheet and urged all RSOs to complete this item when they sign-in for range duty.
 - b. In a telephone call with the Northeastern Arizona Sportsmans Association (NASA) in Apache County near St Johns, Linda has learned that their range is not open to the public and NASA leadership wants to reverse this trend. Matt Schwartzkopf is working with them toward the same end. More to come on this issue, but NASA is looking to WMSA for assistance and guidance in this effort.
- 6. Membership Report.** The Membership Report was provided by Tony Silva; as of January 31, 2023, there were 440 active memberships; composed of 183 family and 257 individual memberships with 253 dependent members for a total of 693 current WMSA members, including 70 juniors. A copy of the Membership Report was provided to the Secretary following the meeting and will be filed in the Secretary's records.

7. Range Update.

a. Range Status – John Kuehn

- i. The "extra" closing handle on the 40 ft storage connex near the Nadel Range has been removed and the locking mechanism has been worked on to make the door easier to close.
- ii. Due to settling of the ground under the 40 ft storage connex, one corner may need to be shimmed at some point to keep the interior level.
- iii. RSOs are reminded to close and lock the gate when using the Range during non-public hours to prevent unauthorized access.
- iv. There have been instances of people using the cinder pile at the Range as a tubing hill following snowfall. This activity is unauthorized and very hazardous. Anyone using the Range property for unauthorized activity should be told to leave.

b. Baywatch Committee Update – George Butcher. Nothing to report.

8. Old Business.

- a. **Safe Zones and meeting with Matt Schwartzkopf.** Matt Schwartzkopf met with Robert Johnson at the Range to inspect the area and discuss the recommendation for Safe Zones. Matt suggested a Safe Zone at the end of each berm in the bay area and will submit a recommendation to AZGFD Board for approval.
- b. **Back-up for Board positions – Tony Silva.**
 - i. Back-up for the positions of Treasurer, Secretary and Membership Secretary is necessary to avoid loss of "corporate knowledge" in the

event of unforeseen events. Tony suggests that computer flash drives are available at a very reasonable cost to back-up computer files for these positions. Mike Melcher moves to purchase three flash drives as described above; Vesta Melcher seconds. Motion passed by voice vote with none opposed.

- ii. Discussion on the previously suggested acquisition of a laptop for the Treasurer; this issue is tabled for the time being.

c. RSO Appreciation Event – Vesta Melcher. Vesta is looking at Charlie’s Smokehouse food truck and Grumpy Jakes BBQ as possible caterers for the RSO event. The event is anticipated for May and Vesta will continue to research other possible vendors. Additional updates will be provided at next meeting.

d. Snowplow bid – Mike Melcher.

- i. Currently we have a single bid of \$600 per request to plow the FS 206 and the parking lots for the Nadel Range and the Bullseye Range. Mike attempted to contact seven additional potential vendors with no success. Perkins Cinders, the former vendor, is no longer available for plowing.
- ii. The road and parking lots were plowed by Ken Josten and Jim Aylor following the last snowstorm and Linda recommended that they log their time on the AZGFD Dailly Time Sheet.

e. Range First Aid Kits – Jeff Wall.

- i. The current Range First Aid kit is deficient; no tourniquets, gauze, Quick clot or other essential items are available. Jonathon Peters, from the Linden FD, reviewed the contents of the Range First Aid kit with Jeff Wall and recommended adding additional items to upgrade it to a “trauma kit.” The cost of additional items would be approximately \$150 to \$200.
- ii. Motion by Vesta Melcher to spend up to \$200 to enhance current Range First Aid kits to a trauma kit standard. Brian Moffat second. Motion passed by voice vote with none opposed.
- iii. Jonathon Peters is scheduled for additional “Stop the Bleed and Splinting” instructor training in March and is willing to provide certification to RSOs for the cost of the certification card. Jeff Wall recommended the certification training be held on a day the Range is closed so the contents of the Range First Aid kit could be reviewed during the class.
- iv. Discussion on including NARCAN in the Range First Aid kit; concerns were expressed over expiration date on NARCAN and the alternative that anyone suspected of using fentanyl laced drugs should not be permitted on the Range.

f. CAP Rifle Class Update – Don Childers

- i. Class dates – April 29 & 30 (Sat/Sun). Classroom location TBD
- ii. Insurance – CAP has insurance and Lt Hess is working to obtain an insurance certificate
- iii. Class size. There will be 12 cadets in the class. Still need to determine availability of classroom demonstration firearms: bolt action, lever action, semi auto and pump type (Brian Moffatt confirmed he can provide these firearms.)
- iv. Student materials will cost about 17.25 per for a total of about \$225 including tax/shipping. If anyone would like to sponsor a cadet for the cost of these materials, please see me.
- v. Firearms & Ammunition. The cadets will use their own firearms and provide one box .22 ammunition. Firearms and ammunition cannot be transported together (per CAP policy), so I plan to get the ammunition from Lt Hess and transport it to the Range. We'll need to set up a "check station" to inspect student's rifles at the range prior to live fire.

9. New Business.

- a. **Pine Needle Embroidery. Embroidering WMSA shirts.** Vesta Melcher volunteered to coordinate this project.
- b. **Purchase of UTV with plow.** Discussion on this issue is based on receiving a single bid to plow the road and parking lots. Another use for a UTV with a plow would be to spread cinders on roads and parking lots; the current ATV at the Range would not be suitable for either plowing snow or spreading cinders. The cost for a UTV to meet these requirements would be approximately \$15,000 to \$20,000. Purchase of a used tractor to meet these requirements would cost considerably more and training would be an issue. This topic tabled for now.
- c. **Church Group (week of July 11th) – Brian Moffatt.** Brian has been in contact with the LDS Youth group leader, Matt Mann, and is waiting for a response; more information will be provided at the next BOD meeting.
- d. **Policy for Firearms Left at the Range. – Don and John.** A proposed policy was reviewed; discussion centered on the need for such a policy and whether the Navajo County Sheriff's Office (NCSO) could/would respond in a timely manner. Don Childers will make a few changes to the proposed policy and email to Board members for review, comment, and approval.
- e. **Law Enforcement Use of the Range. – Linda Gilbertson.** Linda is the WMSA point of contact for LE use of the Range. Out of concern for public disclosure of

LE range use, their schedule will not include an LE reference on the website calendar. Vesta Melcher will keep a “general calendar” for the Board to be distributed monthly; any scheduling conflicts will be resolved by George Butcher (Baywatch) and Linda.

10. **Motion to Adjourn.** Motion by Brian Moffatt and second by Vesta Melcher to adjourn the meeting at 7:28 PM. Motion passed by voice vote with none opposed.